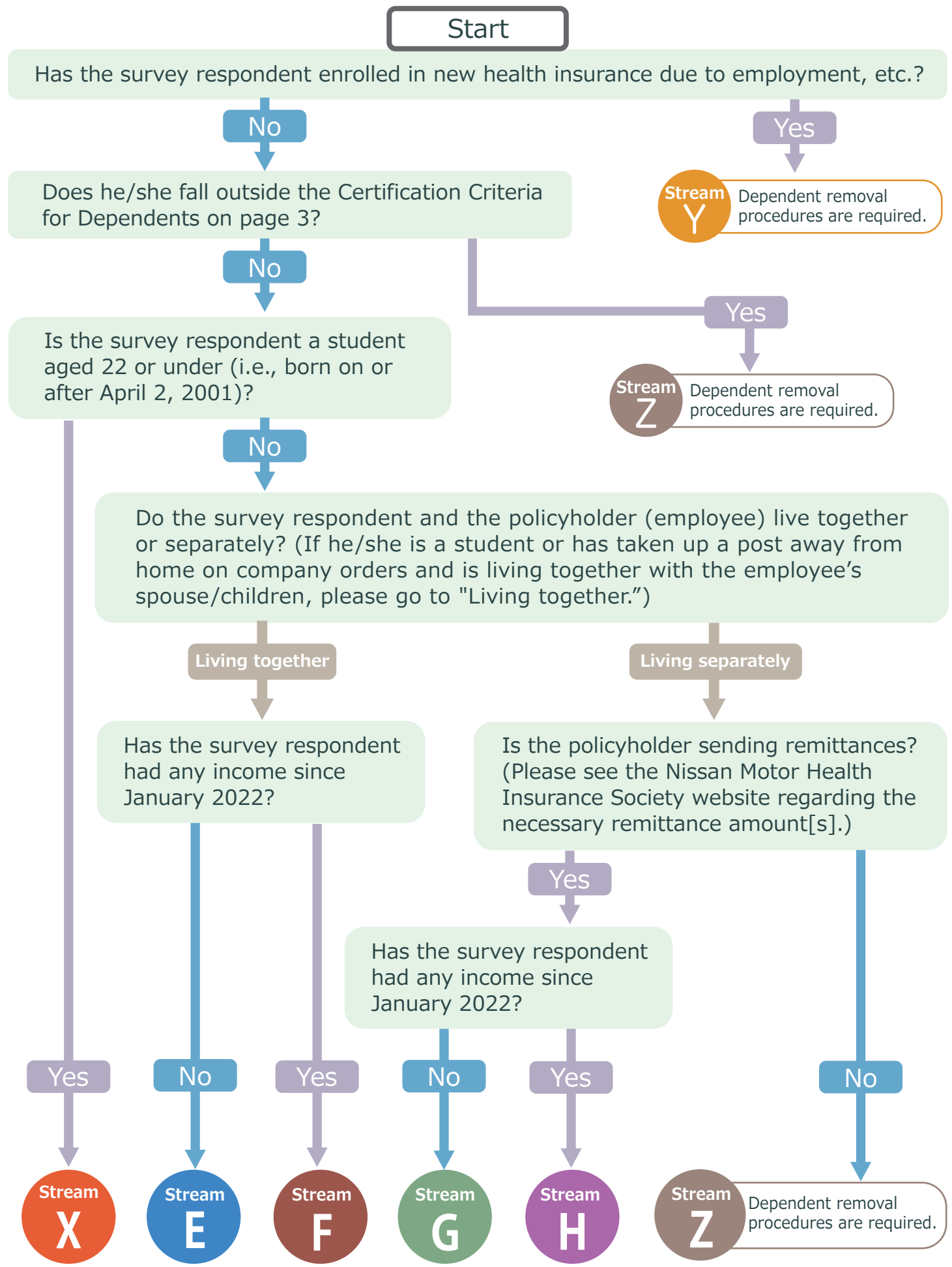


If the survey respondent is **not** a spouse or a child of the employee

Please check the chart below for the documents to be submitted and submit all the applicable documents.



Please submit the Response Form with the following documents attached.

Obtain from

Stream E	<b>Resident Register Certificate (copy) for all members of the survey respondent's household (Certificate showing the family relationships)</b> 1. If the survey respondent is a student, a Resident Register Certificate is not required if a copy of his/her student card or certificate of enrollment is attached. 2. If the employee has taken up a post away from home and the survey respondent is living with the employee's spouse/children, he/she shall be deemed to be "living together," so please submit a Resident Register Certificate and a document verifying that the employee has taken up a post away from home.	P.8 - 1 *1 P.9 - 8 *2 P.8 - 3	
	<b>2023 Income Certificate [copy]</b>	P.8 - 2	
Stream F	<b>Resident Register Certificate (copy) for all members of the survey respondent's household (Certificate showing the family relationships)</b> 1. If the survey respondent is a student, a Resident Register Certificate is not required if a copy of his/her student card or certificate of enrollment is attached. 2. If the employee has taken up a post away from home and the survey respondent is living with the employee's spouse/children, he/she shall be deemed to be "living together," so please submit a Resident Register Certificate and a document verifying that the employee has taken up a post away from home.	P.8 - 1 *1 P.9 - 8 *2 P.8 - 3	
	+ Together with the required documents listed above, please submit all the applicable documents listed below.		
Stream F	All applicable documents: <ul style="list-style-type: none"> <li>If he/she had employment income in 2022 (Jan. to Dec.)</li> <li>If he/she has pension income</li> <li>If he/she has had income apart from employment or pension since January 2022</li> </ul>	<b>Certificate of income and withholding tax for 2022 [copy]</b> <b>2023 Income Certificate [copy]</b> <b>Wages/salary statements for 2022 (all) [copies]</b> + <b>Wages/salary statements for the last three months [copies]</b>	Any one of these P.8 - 4
		<b>Most recent Pension Bank Transfer (Revised) Notice [copy]</b>	P.9 - 5
		<b>Complete set of 2022 tax return forms [copies]</b> Note: If a tax return was not filed, please submit documents confirming income and expenses.	P.9 - 6
Stream G	<b>2023 Income Certificate [copy]</b>	P.8 - 2	
	<b>Remittance Certificates (copies) for the last three consecutive months of remittances in 2023</b> (Please see the Nissan Kenpo website for the required remittance amounts.)	P.9 - 7	
Stream H	<b>Remittance Certificates [copy] for the last three consecutive months of remittances in 2023</b> (Please see the Nissan Kenpo website for the required remittance amounts.)	P.9 - 7	
	+ Together with the required documents listed above, please submit all the applicable documents listed below.		
Stream H	All applicable documents: <ul style="list-style-type: none"> <li>If he/she had employment income in 2022 (Jan. to Dec.)</li> <li>If he/she has pension income</li> <li>If he/she has had income apart from employment or pension since January 2022</li> </ul>	<b>Certificate of income and withholding tax for 2022 [copy]</b> <b>2023 Income Certificate [copy]</b> <b>Wages/salary statements for 2022 (all) [copies]</b> + <b>Wages/salary statements for the last three months [copies]</b>	Any one of these P.8 - 4
		<b>Most recent Pension Bank Transfer (Revised) Notice [copy]</b>	P.9 - 5
		<b>Complete set of 2022 tax return forms [copies]</b> Note: If a tax return was not filed, please submit documents confirming income and expenses.	P.9 - 6
Stream X	<b>Copy of student card or certificate of student status</b> Document confirming name and expiry date (If the expiry date of the student card is on the back, copies of both sides are required.)	P.9 - 8	
Stream Y	<b>Please reply to this survey by submitting the Response Form only, in the return envelope.</b>		
Stream Z	(After submitting the Response Form, please ensure you complete the dependent removal procedures by November 20, 2023. The procedures are described on page 10.)	Enclosed	