

When removing a family member or relatives from your dependents

【System/Explanation】

If a person who has been certified as a dependent no longer meets the conditions for a dependent, you must promptly submit a notification to remove them from your dependent list, attaching the necessary (certificate) documents.

【Procedure】

Required documents for submission		Notification of Change of Health Insurance Dependents (健康保険被扶養者異動届 Kenko Hoken Hifuyosha Ido Todoke), Health insurance card or eligibility confirmation letter for health insurance (Only if it is within the validity period) Elderly beneficiary certificate, Eligibility Certification for ceiling-amount (Only for those who have one)
Other required documents		Documents showing that the conditions of the dependent are no longer met (see and confirm below)
Eligible person		Employees who have a family change
Submit to	NML/ Nissan Motor Kyushu	Internal mail : A) 人事 SC (中国) 家族異動担当 ` A) HR SC (China) Family Transfer Officer " sending by mail : 〒220-8686 横浜市西区高島 1-1-1 日産自動車株式会社 A) 人事 SC (中国) 家族異動担当 `1-1-1 Takashima, Nishi-ku, Yokohama, Kanagawa, 220-8686, Nissan Motor Co. A) HR SC (China) Family Transfer Officer "
	Other company	Health Insurance Counter in each company

Other required Details

Reasons for removing from dependents	List of supporting documents required (copy acceptable)
New employment	Documents showing the date of enrollment in other health insurance (copies of insurance card, eligibility confirmation letter for health insurance, etc.)
Dependent child's marriage	Proof of marriage date or document showing when the child starts to live separately
Becoming dependent of another person	Documents showing the date of enrollment in another health insurance organization (copies of insurance card, eligibility confirmation letter for health insurance, etc.)
Live separately	Documents showing the date of separation
Divorce	Documents showing the date of divorce/documents showing the date of separation
Death	Documents showing the date of death
Excess income	N/A

NOTE: The date of disqualification of a dependent is retroactive to the date of the reason for removal. If you are late in filing a notification and use your health insurance card after the date of removal, you will be required to refund all medical expenses incurred by the health insurance society during that time. Please complete the removal procedure at the health insurance counter as soon as possible.