

**When removing a family member or relatives from your dependents**

**【System/Explanation】**

If a person who has been certified as a dependent no longer meets the conditions for a dependent, you must promptly submit a notification to remove them from your dependent list, attaching the necessary (certificate) documents.

**【Procedure】**

|                                   |                             |   |
|-----------------------------------|-----------------------------|---|
| Required documents for submission |                             | Notification of Change of Health Insurance Dependents (健康保険被扶養者異動届 Kenko Hoken Hifuyosha Ido Todoke),<br>eligibility confirmation letter for health insurance (Only if it is within the validity period)<br>Elderly beneficiary certificate, Eligibility Certification for ceiling-amount (Only for those who have one) |
| Other required documents          |                             | Documents showing that the conditions of the dependent are no longer met (see and confirm below)  |
| Eligible person                   |                             | Employees who have a family change  |
| Submit to                         | NML/<br>Nissan Motor Kyushu | Internal mail : A) 人事 SC (中国) 家族異動担当<br>ゝ A) HR SC (China) Family Transfer Officer<br>" sending by mail : 〒220 – 8686<br>横浜市西区高島 1-1-1 日産自動車株式会社 A) 人事 SC (中国) 家族異動担当<br>ゝ1-1-1 Takashima, Nishi-ku, Yokohama, Kanagawa, 220-8686, Nissan Motor Co.<br>A) HR SC (China) Family Transfer Officer "                       |
|                                   | Other company               | Health Insurance Counter in each company  |

#### Other required Details

| Reasons for removing from dependents | List of supporting documents required (copy acceptable)   |
|--------------------------------------|---|
| New employment                       | Documents showing the date of enrollment in other health insurance (eligibility confirmation letter for health insurance, etc.)   |
| Dependent child's marriage           | Proof of marriage date or document showing when the child starts to live separately   |
| Becoming dependent of another person | Documents showing the date of enrollment in another health insurance organization (eligibility confirmation letter for health insurance, etc.)  |
| Live separately                      | Documents showing the date of separation  |
| Divorce                              | Documents showing the date of divorce/documents showing the date of separation  |
| Death                                | Documents showing the date of death   |
| Excess income                        | N/A<br>*Please be sure to enter the date on which you are expected to have an excess income in the change date field.<br>*The dependent removal date will be the earlier of the date on which you are expected to have an excess income or the date of application. |

NOTE: The date of disqualification of a dependent is retroactive to the date of the reason for removal. If you submit your notification late and visit a medical institution under your Nissan Motor Health Insurance status after the date of loss of eligibility, you will be required to reimburse the Health Insurance Society for all medical expenses incurred during that time. Please complete the removal procedure at the health insurance counter as soon as possible.